**KARAMANOĞLU MEHMETBEY UNIVERSITY**

**ERMENEK UYSAL AND HASAN KALAN HEALTH SERVICES VOCATIONAL SCHOOL**

**ABOUT MIDTERM EXAMS, GENERAL EXAMS AND SUPPLEMENTARY EXAMS**

1. **of Midterm, Final, and Supplemental Exams** are determined by the unit administration and announced to students. Students who do not take the Final or Supplemental **Exams, or who score below 40, are considered unsuccessful. Students must meet the attendance requirements and pass the practical** exams to be eligible for the final or supplemental exams .
2. Students can take the exams on the announced **date, day, time and place with their student IDs .** Students who do not have a student ID card must enter a new **Student Certificate or TR ID Card** , if the relevant unit deems it appropriate. can take exams with.
3. **the student is responsible for accurately filling in the personal information** on the form .
4. If deemed necessary, **exams may also be held on Saturdays and Sundays.** A student who does not take the exam on the specified day and place **is zero (0).** is considered to have taken notes.
5. **who cheated** in exams , attempted to cheat, or were later found to have cheated after examination documents were reviewed by the relevant instructor **will be given a zero (0) grade for that exam.** and action is taken in accordance with the provisions of the Student Disciplinary Regulation.
6. **Due to a valid excuse** **midterm exams (Midterm)** Students who cannot take a make-up exam will be granted **a make-up exam** by the relevant unit's board of directors before the midterm/final exam if they submit a document proving their excuse to the relevant department head **within five (5) business** days of receiving it. **This does not apply to the final exam.**
7. Exams are graded out of 100. **40% of mid-term evaluations** and is determined by adding up **60%** of the midterm/final exam or make-up exam grade . To pass a practical course, a practical grade of 60 or higher is required. The course grade is calculated using the relative assessment method, based on the course grade point average. The principles for applying the relative assessment method are determined by the Senate.
8. The course instructor or the student may request that the exam results be changed by submitting a petition to the department head within **three business days** from the announcement of the exam results **due to a material error .**

**Assoc. Prof. Dr. Yasin UZUN**

**Ermenek Uysal and Hasan Kalan, Director of Health Services Vocational School**